

Preparing for Graduation

Fall 2026 and Winterim 2027 Grads





Agenda

- Welcome and Introductions
- Academic Milestones Before Graduation
- Applying for Graduation
- Ordering Academic Regalia
- Diploma and Transcripts
- Alumni Resources and Engagement
- Commencement Ceremony Details
- MBA Program Graduation Gathering

Welcome and Introductions

Presenters

- Jessica Franson
(Managing Director)
- Rachel Funk-Johnson
*(Assistant Professor at UW-Eau Claire and
MBA 710 Instructor)*
- Pang Kou Khang
(Recruitment & Advising Coordinator)

Attendees

- Fall 2026 grads
- Winterim 2027 grads

Academic Milestones Before Graduation

- MBA 710 Capstone Course Overview
 - MBA Inventory Project
 - Impact Project Outline & Delivery
 - Program Evaluation

Preparing for Graduation

1. Visit the MBA Knowledge Base (KB):
<https://help.wisconsinonlinemba.org/>
 - Click on the “Graduation” category and follow instructions to apply for graduation
 - All details related to graduation can be found in the KB
2. Visit the UW-Eau Claire Commencement site:
<https://www.uwec.edu/commencement>
 - Reference the [Commencement Checklist](#)
 - All details related to the upcoming commencement ceremonies can be found on this site (date, location, parking, tickets, live broadcast, etc.)

Applying for Graduation

- Confirm degree requirements
 - Review your [degree audit](#) to ensure you're on track to graduate
 - Identify your graduation term (Fall 2026 or Winterim 2027)
- Apply for graduation via CampS
 - Login to CampS
 - Academic Progress tile >> Apply for Graduation
- Complete Commencement "To Do" List in CampS (update your personal information, mailing address and RSVP to attend the ceremony)
- Pay any outstanding financial obligations
- If attending in-person commencement, purchase academic regalia (cap, gown, tassel, hood, etc.)

Key Deadlines

Early August	Apply for graduation (recommended after registering for final courses)
Late August	Initial degree review conducted by MBA program (Fall grads)
Mid-September	Commencement details emailed to graduates
Early October	Initial degree review conducted by MBA program (Winterim grads)
November 15, 2026	Final deadline to apply for graduation to be listed in the program
November 23, 2026	• Deadline to order regalia online (ship to home option) • Complete Commencement To Do List in CampS • Ticket delivery begins (must complete To Do List first)
December 18, 2026	MBA Graduation Gathering on campus
December 19, 2026	Commencement Day

Academic Regalia

- Graduates must wear regalia if participating in the ceremony.
 - The recommended dress code for under the regalia is business attire.
- Ship your regalia to your home address.
 - Order your regalia as soon as possible to ensure you receive it in time for commencement day.
- Master's Regalia:
 - Black mortarboard, black gown with oblong sleeves, hood (MBA color is drab)
 - Should not wear gold cords
 - [BGS members](#) may wear optional honor regalia (stole, cord, medallion, charm)



Diplomas and Transcripts

- Diplomas
 - Diploma covers will be distributed at commencement
 - Diplomas are mailed to permanent addresses within 4–8 weeks
 - Update your [personal and mailing information in CampS](#)
 - Ensures your diploma will be sent to the correct address
- Request [official transcripts](#) via CampS
 - There should be an option to delay transcript order until final grades or degree awards are posted (typically 2.5-3 weeks after commencement).
 - Consider waiting until your degree is awarded before ordering. You can check your award status in CampS.

Alumni Resources

- University Email and OneDrive
 - Alumni generally have access to their university account for about a year after they graduate. Email notifications will be sent prior to account deactivation.
- Career Support After Graduation
 - MBA alumni have continued access to [UW-Eau Claire's Career Services](#)
 - Services include:
 - Resume/cover letter writing and reviews
 - Interview preparation/mock interviews (Big Interview Platform)
 - LinkedIn profile development
 - Job posting databases (Handshake and GoinGlobal)
 - Salary negotiation strategies

Alumni Engagement

- Staying Connected
 - Share your personal email account
 - Connect with the MBA program on [LinkedIn](#)
 - [Use the LinkedIn Alumni tool](#) to connect with other alumni
- Provide Feedback on Surveys
 - Program improvement
 - Rankings and accreditation
- Alumni Engagement
 - In-person social events
 - Virtual speakers
 - Program-led immersion trips
 - Alumni/employer advisory board

Commencement Ceremony Details

- Date: Saturday, December 19, 2026
- Location: Sonnentag Event Center (Eau Claire, WI)
- Time: 10:00 a.m.
- Continue to check the [UWEC Commencement site](#) for information.



MBA Graduation Gathering

- Date: Friday, December 18, 2026
- Time: 5-7 p.m. (Central)
- Location: Flesch Family Welcome Center, UW-Eau Claire (*Chippewa River Room*)
- What to Expect:
 - MBA swag
 - Light refreshments
 - Champagne toast (6 p.m.)
 - Photos
 - Families and guests are welcome
 - Invitation and RSVP details will be sent early September





Congratulations!